

Update of Dassault Systèmes's Questionnaire


Description:

In order to get up to date information to do business with your organization, Dassault Systèmes has invited you to connect to Ariba. You shall review and update the Supplier Profile Questionnaire accordingly.

If you review and update the questionnaire for the first time, please follow the **steps** listed immediately below.






If you have already reviewed and updated the questionnaire once, please go directly to **page 5**.

If you have several Ariba accounts within your organization and you wish to easily manage them, please see **page 11**.


Step	Description
1.	<p>You will receive the following email:</p> <ul style="list-style-type: none"> In order to access the SPQ you have to click on the link Click Here If you have any questions about the questionnaire content, you may contact Dassault Systèmes through this email address If you encounter any technical issue, you may contact Ariba Support by phone Your Log In is displayed inside the email (this Log In is used to connect to Ariba) <div data-bbox="269 984 1385 1083" style="background-color: #00A0C0; color: white; padding: 10px; text-align: center;">  </div> <p>Dassault Systèmes has invited you to participate in the following event: Update Questionnaire. The event is set to begin on Monday, July 11, 2016 at 1:25 PM, Central European Summer Time.</p> <p>Use the following username to log in to Dassault Systèmes events: thomas.dupacq.sap.sap@sap.com.</p> <p>Click Here to access this event.</p> <p>When you click this link, log in with your username and password. You will then have the option to register your buyer-specific user ID with a new or existing Ariba Commerce Cloud account and participate in your event.</p> <p>If you do not want to respond to this event, Click Here. You must register on the Ariba Commerce Cloud or log in using your existing Ariba Commerce Cloud account username and password before you can indicate that you do not want to respond to this event.</p> <p>If you have forgotten your username or password and are unable to log in, Click Here.</p> <p>NOTE: The forgot password link is only valid for 24 hours. After this link expires, click Forgot Password on the Ariba Login page to reset your password.</p> <p>If you have questions about this event, contact Dupacq, Thomas via telephone at or via e-mail at EMEA.Vendor-Registration@3ds.com.</p> <p>We look forward to working with you!</p> <p>Thank You,</p> <p>Dassault Systèmes</p>


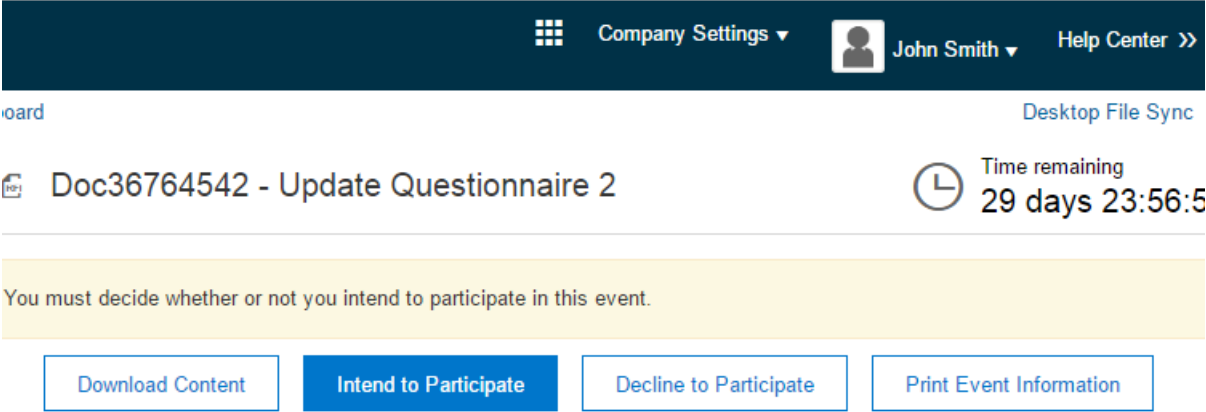
Step	Description
	<div data-bbox="305 226 987 394" style="border: 1px solid blue; padding: 5px;"> <p>ARIBA Helpdesk Contact Information Please use the following information for Ariba Helpdesk: US Toll Free: +1 866 218 2155 Americas: +1 412 222 6153 Europe/Middle East/Africa: +44 20 7187 4144 Asia/Pacific: +65 6311 4745</p> </div>
<p>2.</p>	<p>After clicking on the link Click Here, Ariba will bring you to this webpage.</p> <p>You have to log with Log In (username displayed in the email you have received) and your password</p> <p>If you forgot your password or if you connect for the first time, you may reset it by clicking on Forgot Password</p> <div data-bbox="269 625 945 1096" style="background-color: #004a99; color: white; padding: 10px; border: 1px solid #004a99;"> <h2 style="margin: 0;">Supplier Login</h2> <div style="margin-top: 10px;"> <input style="width: 100%; height: 25px; background-color: #ccc; border: none;" type="text" value="User Name"/> </div> <div style="margin-top: 10px;"> <input style="width: 100%; height: 25px; background-color: #ccc; border: none;" type="password" value="Password"/> </div> <div style="margin-top: 10px;"> <input style="width: 100px; height: 25px; background-color: #007bff; color: white; border: none;" type="button" value="Login"/> </div> <p style="margin-top: 10px; font-size: small;">Forgot Username or Password</p> </div>
<p>3.</p>	<p>Once you have submitted the required information, you will be prompted to the following webpage, Click on the button Go To Company Profile in order to access the Dassault Systèmes's Questionnaire</p> <div data-bbox="302 1276 1205 1579" style="background-color: #f9f9f9; padding: 10px; border: 1px solid #ccc;"> <h3 style="margin: 0;">Required Profile Fields</h3> <p style="font-size: small; margin: 5px 0;">Your customer has requested that you complete the following information before they conduct bus fields. After you provide the requested information, you can begin participating in events.</p> <div style="border: 1px solid #ccc; padding: 5px; margin: 5px 0;"> <p style="margin: 0;">Required Profile Fields From Dassault Systèmes</p> <ul style="list-style-type: none"> • Customer Requested Fields </div> <div style="text-align: right; margin-top: 10px;"> <input style="border: 1px solid #007bff; padding: 5px 15px;" type="button" value="Go to Company Profile >"/> </div> </div>
<p>4.</p>	<p>Then you have to answer at least all the mandatory questions asked by Dassault Systèmes (Every mandatory question is marked with a star).</p> <p>Once you have answered all the questions, you can click on the Submit button.</p>

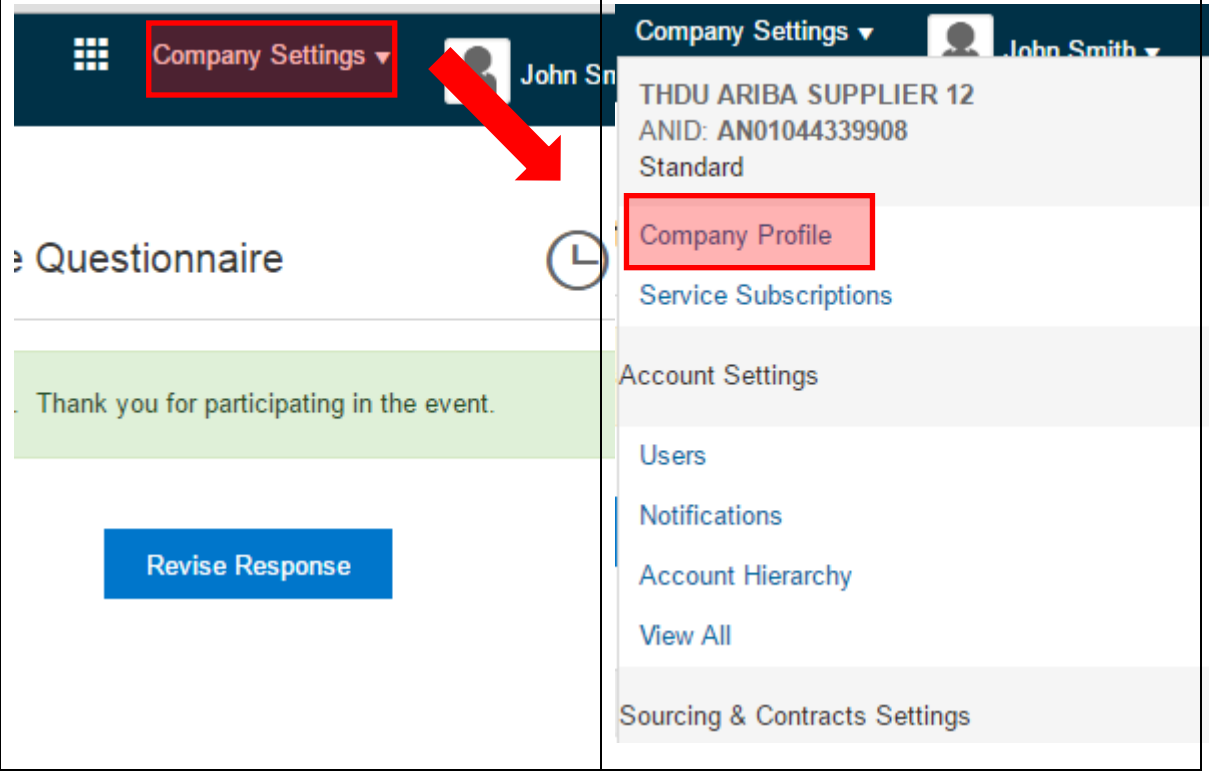
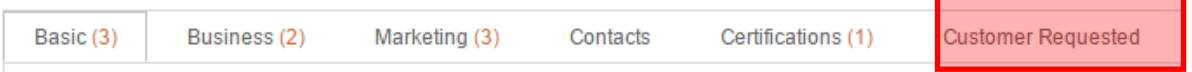
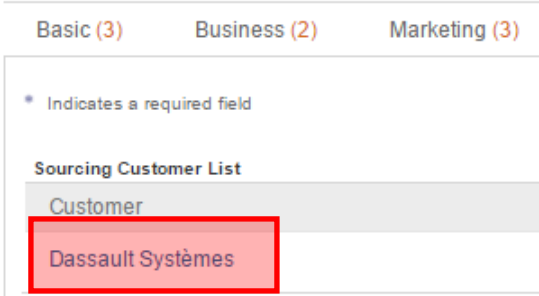
Step	Description
	<p>Dassault Systèmes Requested Profile * Indicates a required field</p> <p>Your customer has specifically requested that you complete the following profile information. After you complete the requested profile information, click Submit. You can click Save as Draft to save any values you may have edited without sending the changes to your customer.</p> <p style="text-align: right;"> <input type="button" value="Save as Draft"/> <input type="button" value="Submit"/> </p> <p style="background-color: #fff9c4; padding: 5px;">Changes you make below may be subject to approval before they are accepted.</p> <div style="border: 1px solid #ccc; padding: 5px;"> <p>Question</p> <p>2 Starting registration</p> <p>▼ 4 VENDOR INFORMATION</p> <p>▼ 4.1 General Vendor Information</p> <p>4.1.2 Vendor name Please enter your Legal Company name as registered your local Country Trade registration organization *</p> <p>4.1.7 Please provide your DUNS number If you do not have a DUNS Number, please request one on the Dun & Bradstreet web site (www.dnb.com)</p> <p>Answer <input type="text"/></p> <p>4.1.11 Please provide a Trade registration ID Please specify the Trade organization (e.g. ABN for Australia, etc...)</p> </div>
5.	<p>Once you have successfully submitted the SPQ, Ariba displays the following message:</p> <div style="background-color: #e8f5e9; padding: 5px; border: 1px solid #ccc;"> <p>✓ You have successfully submitted changes to your customer.</p> </div>
6.	<p>Then close the Questionnaire by clicking on the Cross</p> <div style="border: 1px solid #ccc; padding: 5px;"> <p>Dassault Systèmes Requested Profile * Indicates a required field</p> <p>Your customer has specifically requested that you complete the following profile information. After you complete the requested profile information, click Submit. You can click Save as Draft to save any values you may have edited without sending the changes to your customer. Click Discard Draft to clear all the changes you have made and display the last values you successfully submitted to your customer.</p> <p>Status: Submitted by John Smith at 07/11/2016 03:51 PM</p> <p style="text-align: right;"> <input type="button" value="Discard Draft"/> <input type="button" value="Save as Draft"/> <input type="button" value="Submit"/> </p> </div>
7.	<p>Then click on the Close button. NB: note that Company profile information, i.e Basic, Business, Marketing, Contact, and Certification, is not required by Dassault Systèmes and is not mandatory. Only the pop up questionnaire which is to be found in Customer Requested is.</p> <div style="border: 1px solid #ccc; padding: 5px;"> <p>Ariba Sourcing Company Settings ▼ John Smith Help Center >> Logout</p> <p>Company Profile <input type="button" value="Save"/> <input type="button" value="Close"/></p> <p>Basic (3) Business (2) Marketing (3) Contacts Certifications (1) Customer Requested Additional Documents</p> </div>
8.	<p>Click on the Sourcing Event you have been initially invited to</p>

Step	Description												
	<div data-bbox="277 201 1443 323"> <p>Welcome to the Ariba Spend Management site. This site assists in identifying world class suppliers who are market leaders in quality, service, and cost. Ariba, Inc. administers this site in an effort to ensure market integrity.</p>  </div> <div data-bbox="277 348 363 380"> <p>Events</p> </div> <table border="1" data-bbox="277 401 1443 554"> <thead> <tr> <th>Title</th> <th>ID</th> <th>End Time ↓</th> <th>Event Type</th> </tr> </thead> <tbody> <tr> <td colspan="4">▼ Status: Open (1)</td> </tr> <tr> <td>Supplier Registration Wave 2</td> <td>Doc36761099</td> <td>10/9/2016 3:45 PM</td> <td>RFI</td> </tr> </tbody> </table>	Title	ID	End Time ↓	Event Type	▼ Status: Open (1)				Supplier Registration Wave 2	Doc36761099	10/9/2016 3:45 PM	RFI
Title	ID	End Time ↓	Event Type										
▼ Status: Open (1)													
Supplier Registration Wave 2	Doc36761099	10/9/2016 3:45 PM	RFI										
<p>9.</p>	<p>Click on Intend to Participate</p> <div data-bbox="277 638 1468 695"> <p> Doc36761099 - Supplier Registration Wave 2  Time remaining 89 days 23:50:1</p> </div> <div data-bbox="277 730 1468 810" style="background-color: #fff9c4; padding: 5px;"> <p>You must decide whether or not you intend to participate in this event.</p> </div> <div data-bbox="347 800 1414 879"> <p style="text-align: center;"> <input type="button" value="Download Content"/> <input style="border: 2px solid red;" type="button" value="Intend to Participate"/> <input type="button" value="Decline to Participate"/> <input type="button" value="Print Event Information"/> </p> </div>												
<p>10.</p>	<p>Then click on Submit Entire Response</p> <div data-bbox="277 947 1019 982"> <p> Doc36761099 - Supplier Registration Wave 2</p> </div> <div data-bbox="277 1010 1019 1430"> <p>All Content</p> <table border="1" data-bbox="277 1121 1019 1255"> <thead> <tr> <th>Name ↑</th> </tr> </thead> <tbody> <tr> <td>1 Thank you for having updated the Supplier Profile Questi</td> </tr> </tbody> </table> <p>Click on Submit before leaving the page (*) indicates a required field</p> <p style="text-align: center;"> <input type="button" value="Submit Entire Response"/> <input type="button" value="Save"/> <input type="button" value="Compose Message"/> </p> </div> <p>You got the following message when the submission is successful:</p> <div data-bbox="277 1528 1252 1640" style="background-color: #e8f5e9; padding: 10px; border: 1px solid #ccc;"> <p> Your response has been submitted. Thank you for participating in the event.</p> </div> <p>Finally you can log out from Ariba.</p>	Name ↑	1 Thank you for having updated the Supplier Profile Questi										
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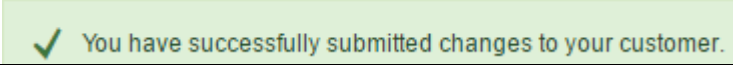
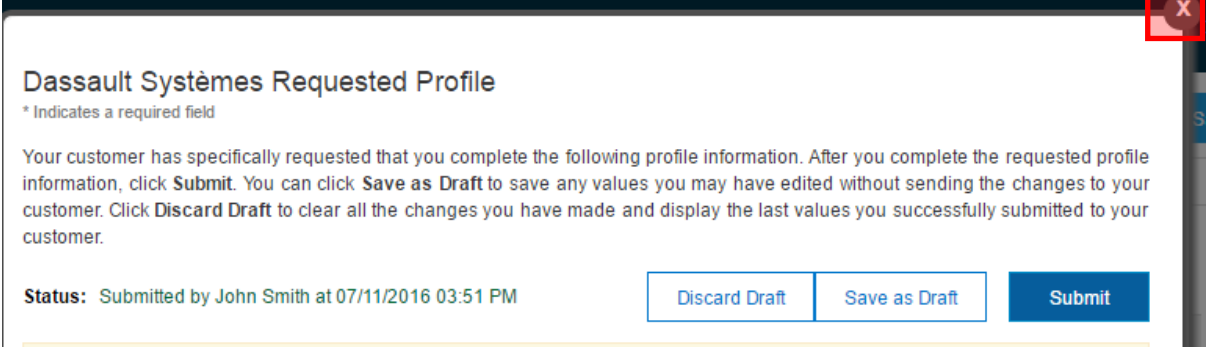
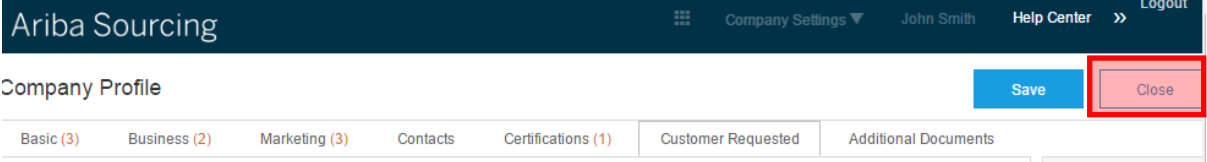
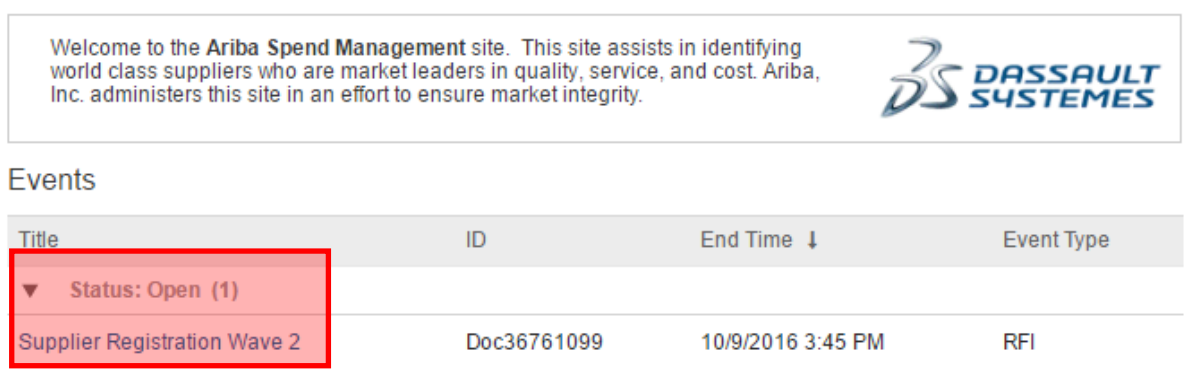
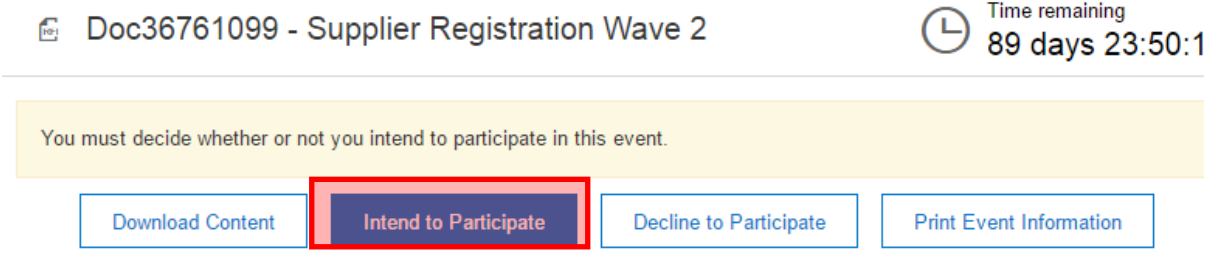
If you have **already reviewed and updated the questionnaire once**, please follow the steps described below.



Step	Description
11.	<p>You will receive the following email:</p> <ul style="list-style-type: none"> In order to access the SPQ you have to click on the link Click Here If you have any questions regarding the questionnaire, you may contact Dassault Systèmes through this email address If you face any technical issue or you need to be guided through the platform, you may contact Ariba Support by phone Your Log In is displayed in the email (this Log In, also called username, is used to connect to Ariba) <div data-bbox="269 772 1385 869" style="background-color: #00A0C0; color: white; padding: 10px; text-align: center;">  </div> <p>Dassault Systèmes has invited you to participate in the following event: Update Questionnaire. The event is set to begin on Monday, July 11, 2016 at 1:25 PM, Central European Summer Time.</p> <p>Use the following username to log in to Dassault Systèmes events: thomas.dupacq.sap.sap@sap.com</p> <p>Click Here to access this event.</p> <p>When you click this link, log in with your username and password. You will then have the option to register your buyer-specific user ID with a new or existing Ariba Commerce Cloud account and participate in your event.</p> <p>If you do not want to respond to this event, Click Here. You must register on the Ariba Commerce Cloud or log in using your existing Ariba Commerce Cloud account username and password before you can indicate that you do not want to respond to this event.</p> <p>If you have forgotten your username or password and are unable to log in, Click Here.</p> <p>NOTE: The forgot password link is only valid for 24 hours. After this link expires, click Forgot Password on the Ariba Login page to reset your password.</p> <p>If you have questions about this event, contact Dupacq, Thomas via telephone at or via e-mail at EMEA.Vendor-Registration@3ds.com.</p> <p>We look forward to working with you!</p> <p>Thank You,</p> <p>Dassault Systèmes</p> <div data-bbox="302 1734 989 1906" style="border: 2px solid #00A0C0; padding: 10px; background-color: #D9E1F2;"> <p>ARIBA Helpdesk Contact Information Please use the following information for Ariba Helpdesk: US Toll Free: +1 866 218 2155 Americas: +1 412 222 6153 Europe/Middle East/Africa: +44 20 7187 4144 Asia/Pacific: +65 6311 4745</p> </div>

Step	Description
<p>12.</p>	<p>After having clicked on the link Click Here, Ariba will bring you to this webpage.</p> <p>You have to log with Log In (username displayed in the email you have received) and your password. If you forgot your password you may reset it by clicking on Forgot Password</p> 
<p>13.</p>	<p>Then you will land directly on this webpage:</p>  <p>In order to update your Questionnaire you have to click on Company Settings and on Company Profile. Do not click on Intend to Participate yet.</p>

Step	Description
	
<p>14.</p>	<p>Then click on Customer Requested</p> <p>Company Profile</p> 
<p>15.</p>	<p>And then on Dassault Systèmes</p> <p>Company Profile</p>  <p>You will directly be brought to Dassault Systèmes's questionnaire where you will be able to update your profile information.</p>

Step	Description
	<p>Dassault Systèmes Requested Profile * Indicates a required field</p> <p>Your customer has specifically requested that you complete the following profile information. After you complete the requested profile information, click Submit. You can click Save as Draft to save any values you may have edited without sending the changes to your customer.</p> <p style="text-align: right;"> <input type="button" value="Save as Draft"/> <input type="button" value="Submit"/> </p> <p style="background-color: #fff9c4; padding: 5px;">Changes you make below may be subject to approval before they are accepted.</p> <div style="border: 1px solid #ccc; padding: 5px;"> <p>Question</p> <p>2 Starting registration</p> <p>▼ 4 VENDOR INFORMATION</p> <p>▼ 4.1 General Vendor Information</p> <p>4.1.2 Vendor name * <i>Please enter your Legal Company name as registered your local Country Trade registration organization</i></p> <p>4.1.7 Please provide your DUNS number <i>If you do not have a DUNS Number, please request one on the Dun & Bradstreet web site (www.dnb.com)</i></p> <p>Answer <input style="width: 200px;" type="text"/></p> <p>4.1.11 Please provide a Trade registration ID <i>Please specify the Trade organization (e.g. ABN for Australia, etc...)</i></p> </div>
	<p>Once all the questions are updated, you have to click on the Submit button to send the modifications to Dassault Systèmes.</p> <p>Dassault Systèmes Requested Profile * Indicates a required field</p> <p>Your customer has specifically requested that you complete the following profile information. After you complete the requested profile information, click Submit. You can click Save as Draft to save any values you may have edited without sending the changes to your customer. Click Discard Draft to clear all the changes you have made and display the last values you successfully submitted to your customer.</p> <p>Status: Submitted by John Smith at 07/11/2016 12:18 PM</p> <p style="text-align: right;"> <input type="button" value="Discard Draft"/> <input type="button" value="Save as Draft"/> <input style="border: 2px solid red;" type="button" value="Submit"/> </p> <p style="background-color: #fff9c4; padding: 5px;">Changes you make below may be subject to approval before they are accepted.</p> <div style="border: 1px solid #ccc; padding: 5px;"> <p>Question</p> <p>2 Starting registration</p> <p>▼ 4 VENDOR INFORMATION</p> <p>▼ 4.1 General Vendor Information</p> <p>4.1.2 Vendor name * <i>Please enter your Legal Company name as registered your local Country Trade registration organization</i></p> <p>4.1.7 Please provide your DUNS number <i>If you do not have a DUNS Number, please request one on the Dun & Bradstreet web site (www.dnb.com)</i></p> <p>Answer <input style="width: 200px;" type="text" value="1111"/></p> <p>4.1.11 Please provide a Trade registration ID</p> </div>

Step	Description
16.	Once you successfully submitted the SPQ, Ariba displays the following message:
	
17.	Then close the Questionnaire by clicking on the Cross
	
18.	Then click on the Close button
	
19.	Click on the Sourcing Event you have been initially invited to
	
20.	Then click on Intend to Participate
	
21.	Then click on Submit Entire Response


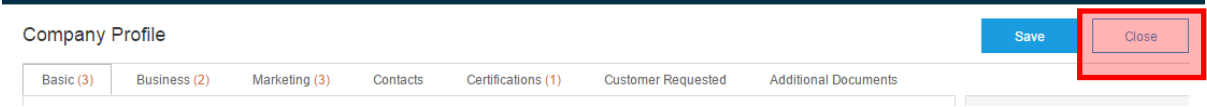
Step	Description
	<p data-bbox="316 184 941 220"> Doc36761099 - Supplier Registration Wave 2</p> <hr/> <p data-bbox="295 304 430 336">All Content</p> <div data-bbox="295 357 1023 430"><p data-bbox="295 357 1023 388">Name ↑</p><p data-bbox="365 399 1023 430">1 Thank you for having updated the Supplier Profile Questi</p></div> <p data-bbox="365 514 706 546">Click on Submit before leaving the page</p> <p data-bbox="446 546 698 577">(*) indicates a required field</p> <div data-bbox="295 598 998 672"><p data-bbox="295 598 568 672">Submit Entire Response</p><p data-bbox="584 619 730 661">Save</p><p data-bbox="779 619 998 661">Compose Message</p></div> <p data-bbox="267 724 1055 756">You got the following message when the submission is successful:</p> <hr/> <div data-bbox="267 808 1250 913"><p data-bbox="300 829 1250 882"> Your response has been submitted. Thank you for participating in the event.</p></div> <p data-bbox="267 966 665 997">Finally you can log out from Ariba</p>

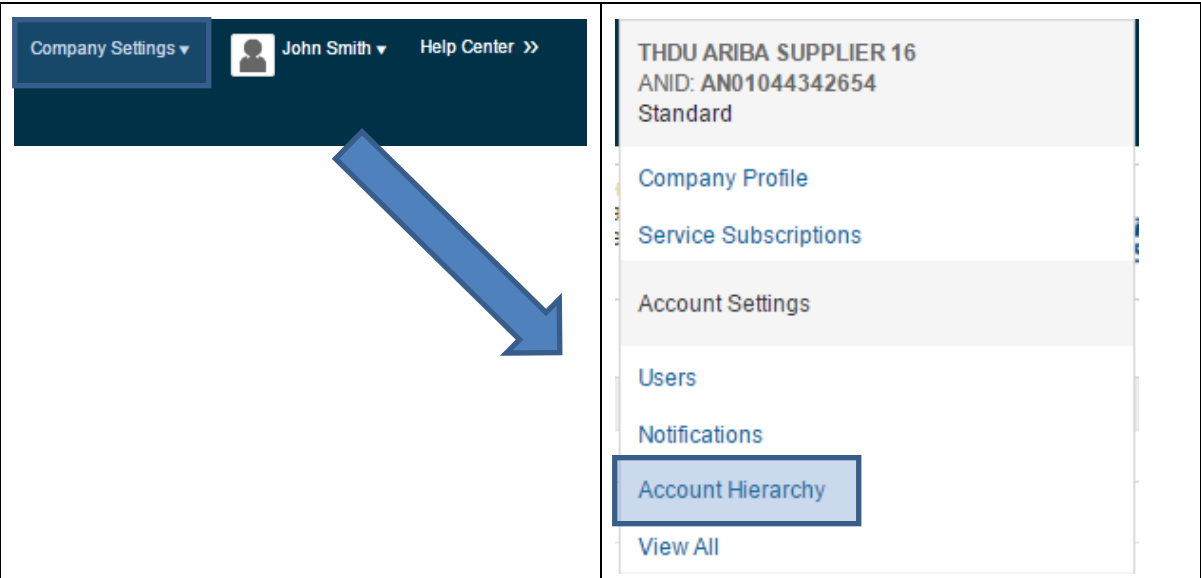
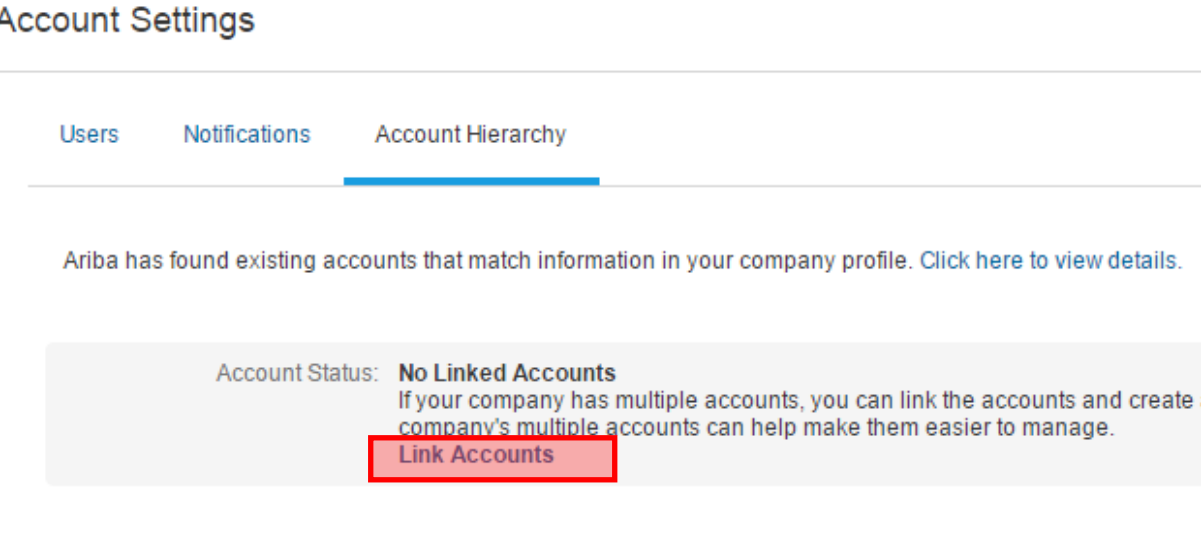
Link Ariba Accounts

Description:

In case you have several Ariba Accounts, you have the possibility to merge them in order to centralize the access of your Ariba account.

In order to do so, you have to follow the **Steps** indicated below

Step	Description
<p>1.</p>	<p>Connect to your Ariba Account, you can access it through this URL: http://seller.ariba.com/</p> <p>Then log in</p>  <p>The screenshot shows the SAP Ariba Supplier Login interface. It features a blue header with the SAP Ariba logo. Below the header is a green box containing the text 'Ariba Supplier Login'. There are two input fields: 'Enter Username' and 'Enter Password'. A yellow 'Login' button is located at the bottom left of the green box. To the right of the 'Login' button are two links: 'Forgot Username' and 'Forgot Password'.</p>
<p>2.</p>	<p>You may be prompted to complete your public profile in order to fill some information</p> <p>Click on Close</p>  <p>The screenshot shows a 'Company Profile' completion dialog. At the top, it says 'Company Profile'. On the right side, there are two buttons: a blue 'Save' button and a red 'Close' button. Below the buttons is a horizontal menu with several tabs: 'Basic (3)', 'Business (2)', 'Marketing (3)', 'Contacts', 'Certifications (1)', 'Customer Requested', and 'Additional Documents'. The 'Close' button is highlighted with a red border.</p>

Step	Description		
3.	<p>Click on Company Settings then on Account Hierarchy:</p> 		
4.	<p>Then click on Link Accounts</p> 		
5.	<p>Then you have 2 possibilities depending if you are defined as the Account Administrator of the account you want to link with or not</p> <table border="0" data-bbox="272 1570 1466 1864"> <tr> <td data-bbox="272 1570 860 1864"> <p>NOT AN ACCOUNT ADMINISTRATOR</p> <p>If you are not the account administrator for the account you want to link with, send a request to link accounts. After the request is approved, a parent-child account hierarchy is created between the linked accounts. Click below to begin searching accounts you may want to link with.</p> <p style="text-align: center;">Request link with other accounts</p> </td> <td data-bbox="860 1570 1466 1864"> <p>ACCOUNT ADMINISTRATOR</p> <p>If you are an account administrator for the account you want to link with, enter the username and password for that account below.</p> <p>Username: * <input type="text"/></p> <p>Password: * <input type="password"/></p> <p style="text-align: center;">Link Accounts</p> </td> </tr> </table>	<p>NOT AN ACCOUNT ADMINISTRATOR</p> <p>If you are not the account administrator for the account you want to link with, send a request to link accounts. After the request is approved, a parent-child account hierarchy is created between the linked accounts. Click below to begin searching accounts you may want to link with.</p> <p style="text-align: center;">Request link with other accounts</p>	<p>ACCOUNT ADMINISTRATOR</p> <p>If you are an account administrator for the account you want to link with, enter the username and password for that account below.</p> <p>Username: * <input type="text"/></p> <p>Password: * <input type="password"/></p> <p style="text-align: center;">Link Accounts</p>
<p>NOT AN ACCOUNT ADMINISTRATOR</p> <p>If you are not the account administrator for the account you want to link with, send a request to link accounts. After the request is approved, a parent-child account hierarchy is created between the linked accounts. Click below to begin searching accounts you may want to link with.</p> <p style="text-align: center;">Request link with other accounts</p>	<p>ACCOUNT ADMINISTRATOR</p> <p>If you are an account administrator for the account you want to link with, enter the username and password for that account below.</p> <p>Username: * <input type="text"/></p> <p>Password: * <input type="password"/></p> <p style="text-align: center;">Link Accounts</p>		

Step	Description															
	<p>1- <u>Not an Account Administrator</u></p> <p>Then you have to click on the link Request link with other accounts</p> <p>And search the Ariba account you want to link with based on one of those 3 <i>critierias</i>:</p> <div data-bbox="365 373 1117 724" style="border: 1px solid #ccc; padding: 10px; background-color: #f9f9f9;"> <p>Company Name: <input type="text"/> ⓘ</p> <p>Ariba Network ID (ANID): <input type="text"/></p> <p>DUNS Number: <input type="text"/> - <input type="text"/> - <input type="text"/></p> <p style="text-align: center;"><input type="button" value="Search"/></p> </div> <p>Based on what you typed, Ariba will display the supplier(s) matching your criteria</p> <p>Search Result</p> <table border="1" data-bbox="375 877 1474 1010"> <thead> <tr> <th>Supplier ↑</th> <th>State, Country</th> <th>DUNS Number</th> <th>Network ID</th> <th>Action</th> </tr> </thead> <tbody> <tr> <td>THDU ARIBA SUPPLIER 4</td> <td>Antwerpen , Belgium</td> <td></td> <td>AN01037492397</td> <td>Review Profile</td> </tr> <tr> <td>THDU B.V.</td> <td>Vlaanderen , Belgium</td> <td></td> <td>AN01024681980</td> <td>Review Profile</td> </tr> </tbody> </table> <p>Click on Review Profile on the Supplier account you want to link with</p> <p>Then you can link this account either as a Child or as a Parent</p> <div data-bbox="418 1329 1170 1394" style="display: flex; justify-content: center; gap: 20px;"> <input type="button" value="Link as My Child"/> <input type="button" value="Link as My Parent"/> <input type="button" value="Cancel"/> </div> <p>Once you click on one of these two possibilities, it will send a request to the Account Administrator of this Account.</p> <p>2- Account Administrator</p> <p>If you are the Account Administrator of the account you want to link with you have to simply enter the credentials of this account</p> <p>Once you filled the Username and Password, Click on Link Accounts</p>	Supplier ↑	State, Country	DUNS Number	Network ID	Action	THDU ARIBA SUPPLIER 4	Antwerpen , Belgium		AN01037492397	Review Profile	THDU B.V.	Vlaanderen , Belgium		AN01024681980	Review Profile
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	<p data-bbox="280 184 532 216">Link Company Profiles Link Account <input type="button" value="Cancel"/></p> <hr/> <p data-bbox="280 254 1442 315">Linked accounts can also link company profile information, which can help reduce the maintenance required to update duplicated accounts. After company profiles are linked, the account administrator for the parent account can maintain Ariba Commerce Cloud profile information for all the child accounts in the hierarchy, directly from the parent account. Ariba displays a read only Company Profile page to child account users when company profile linking is enabled.</p> <p data-bbox="280 331 1442 411">If you choose to link company profiles, the company profile for THDU ARIBA SUPPLIER 16 (ANId: AN01044342654) will be overwritten and synchronized with the company profile from this account. After the company profiles are linked, account administrators for child accounts can still access the Company Profile page, but cannot edit linked fields. To link company profile information, click Overwrite and synchronize future company profile changes with information from this account and then click Link Account.</p> <p data-bbox="305 428 646 449">Information shared between linked profiles:</p> <ul data-bbox="337 466 521 525" style="list-style-type: none"> • Basic Information • Business Information • Marketing Information <p data-bbox="305 556 711 577">Company Profile information excluded from sharing:</p> <ul data-bbox="337 594 824 728" style="list-style-type: none"> • Solution settings, such as Electronic Order and Invoice Routing • Users • Email notification settings • Customer Requested fields • Supplier ANID and DUNS • Customer Relationships • Contacts <div data-bbox="280 741 1446 779" style="border: 1px solid #ccc; padding: 5px; margin-top: 10px;"> <input type="checkbox"/> Overwrite and synchronize future company profile changes with information from this account. </div> <hr/> <p data-bbox="269 846 1339 907">You have the possibility to merge the company profile information by ticking “Overwrite and synchronize future company profile changes with information from this account.”</p> <p data-bbox="269 953 604 984">Then click on Link Account</p>												
6.	<p data-bbox="269 1066 1442 1127">For your information, you still have the possibility to Unlink Account by clicking on Actions – Unlink Account</p> <p data-bbox="305 1144 500 1165">Linked Child Accounts</p> <table border="1" data-bbox="305 1178 1430 1255"> <thead> <tr> <th>Supplier ↑</th> <th>Network ID</th> <th>Account Administrator</th> <th>Email Address</th> <th>Linked Profile?</th> <th></th> </tr> </thead> <tbody> <tr> <td>THDU ARIBA SUPPLIER 16</td> <td>AN01044342654</td> <td>John Smith</td> <td>thomas.dupacq@sap.com</td> <td>No</td> <td> <input type="button" value="Sign On"/> <input type="button" value="Actions ▼"/> </td> </tr> </tbody> </table> <div data-bbox="1263 1255 1466 1283" style="border: 1px solid #ccc; padding: 2px; margin-top: 5px; text-align: right;"> <input type="button" value="Unlink Account"/> </div> <p data-bbox="297 1268 1052 1289" style="font-size: small; margin-top: 5px;">You cannot sign on to a child account if it has expired or if the child organization has not yet accepted the Ariba terms.</p>	Supplier ↑	Network ID	Account Administrator	Email Address	Linked Profile?		THDU ARIBA SUPPLIER 16	AN01044342654	John Smith	thomas.dupacq@sap.com	No	<input type="button" value="Sign On"/> <input type="button" value="Actions ▼"/>
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