



CERTIFIED INSTRUCTOR – RENEWAL FORM

Please complete this DASSAULT SYSTEMES Certified Instructor Renewal Form and return it electronically or by mail with the required supporting documentation. Please type or print clearly.

Note: All fields are required.

Instructor Information					
Please enter your name as you would like it to appear on your Certified Instructor (CI) Certificate and your Education Partner Company Name. Your candidate 3DS Id can be found on your score reports.					
Last Name					
First name		Candidate certification Id:	3DS _____		
Company Name					
Street Address					
City		State or Province:			
Postal Code		Country:			
E-Mail					
DSOC Courses Delivered					
Course Name	Date	Duration	Number of Students	Student days	Version level
(Example) CATIA V5 Fundamentals	8/31/2011	3	5	15	V5R20

Training Quality Measurement

Provide copy of the Roster (Sign-in) and End-of-course Evaluation sheets for the DSOC courses delivered (listed above)

Agreement

I certify that all the above information is correct

Certified Instructor 's Signature:

Date:

Education Partner Coordinator's Signature:

Date:

Note: Your Certified Instructor renewal will be processed within approximately 4-6 weeks of receiving both this form. Your renewal will not be processed if any of the required documentation is missing.

Please mail, fax, or e-mail copies of all the required documentation to:

Mail:

Dassault Systèmes

Certified Instructor Program, DS Learning Solutions
10 rue Marcel Dassault, 78946 Vélizy-Villacoublay
France

E-mail form or scanned copies:

certification@3ds.com